

REGULAR BOARD MEETING

June 21, 2011

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the headquarters office in Santa Rosa Beach, Florida at 9:34 a.m.

The Commissioners attending the meeting were Robert Hudson, John Magee and James Crawford. Also attending the meeting were Director Stephen Sickerman, Office Manager Geraldine Via, Secretary Cynthia Dillingham, Mechanic Darrin Dunwald, Scott Jenkins of Garver LLC, and Donnie Powers of Adapco, Inc.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

A motion was made by Commissioner Hudson, seconded by Commissioner Magee to approve the minutes of the May 17, 2011 Regular Board Meeting and Budget Workshop. Motion passed unanimously.

The Financial Report for May 2011 was reviewed.

The Activity Report was reviewed.

Director Sickerman asked the Board to consider a 3.5% employee pay adjustment beginning on July 1, 2011. **A motion was made by Commissioner Hudson, seconded by Commissioner Magee to increase the salaries by 3% for all current employees that are enrolled in the Florida Retirement System. Motion passed unanimously.**

Director Sickerman informed the Board that Met Life, the group life insurance company, has decreased the amount of life insurance for Commissioner Hudson and Employee David Gettelfinger due to their age. At the age of 65 the life insurance coverage decreases by 35 percent. He asked the Board if they would approve paying a higher premium to keep the previous amount of life insurance or to put the difference in the dollar amount of the coverage into an account to be paid to their beneficiary. **A motion was made by Commissioner Magee, seconded by Commissioner Crawford, for discussion, to transfer the amount of the difference, \$14,000, to the self insurance account.** Commissioner Hudson stated that he did not want any additional coverage or the dollar amount set aside in his behalf. **Commissioner Magee amended the motion not to include the portion for Commissioner Hudson's life insurance. Motion failed with Commissioner Magee voting yes and Commissioners Hudson and Crawford voting no.**

Director Sickerman introduced Donnie Powers, Local Sales Representative with Adapco

Inc. to present the Board with information on the GPS units for the adulticide trucks for possible future purchase. Commissioner Hudson expressed his concerns about the problems we have had with the new Guardian ULVs purchased from Adapco, Inc. for the spray trucks. Mr. Powers assured the Board that he will be working with us to resolve any issues with the ULVs.

Engineer Scott Jenkins stated that he was asked to attend the meeting to discuss the 13th Street drainage ditch. **A motion was made by Commissioner Hudson, seconded by Commissioner Magee to reconsider the action taken at the last Board meeting regarding the 13th Street ditch. Motion passed unanimously.** Mr. Jenkins stated that he spoke to Ryan Douglass, Construction Engineer Manager for Walton County and he had no problem providing a 24" high density polyethylene pipe for SWCMCD to install instead of the original 12" pipe. Mr. Jenkins will call Mr. Douglass about getting started on project.

Director Sickerman presented to the Board for approval a Budget Amendment to transfer \$45,000 from Account 89, Contingency to Account 61, Capital Outlay for the purchase of a new excavator. He presented the Board with quotes from Thompson Caterpillar at \$65,540 and Beard Equipment Company \$62,870.00, which included trade in amounts for the 2006 Bobcat 442 and the Ford 7740 tractor. Mechanic Dunwald spoke to the Board about recent repairs and upcoming repair costs on the Bobcat excavator. Commissioner Crawford suggested that we also get a quote on a Kubota. **A motion was made by Commissioner Hudson, seconded by Commissioner Magee to approve the Budget Amendment to transfer \$45,000 from Contingency to Capital Outlay for the purchase of a new excavator. Also, to begin the process of evaluating the excavators. Commissioner Crawford and our Equipment Operators should be involved in the decision process and present their recommendation to the Board. Motion passed unanimously.** Commissioner Hudson asked for the opinion of Commissioner Crawford and each employee involved with evaluating the excavators and for their recommendation and the reasons for their choice.

The meeting recessed at 11:35 a.m. and reconvened at 11:41 a.m.

The Board discussed taking a recess for lunch and continuing the meeting 1:00 p.m. **A motion was made by Commissioner Hudson, seconded by Commissioner Magee to recess and reconvene at 1:00 p.m. Motion passed unanimously.**

The meeting was reconvened at 1:01 p.m.

Commissioner Magee expressed his concerns in the designation of the part time

employee category. He stated his concerns about Kenny McDaniel being a part time employee and that he has been with the District for 22 years. Kenny may be interested in becoming a full time employee after his retirement from the fire department. Commissioner Hudson asked why we need another full time heavy equipment operator. He stated that he thought that the person needed would be someone who could fill the previous vacant position including duties such as identifying the mosquitoes, not just another general position. He also stated that if Kenny could be trained to identify mosquitoes that would be fine, if there is a need for a full time employee. Commissioner Magee and Director Sickerman both stated and agreed that Kenny is a valuable employee and has a lot to offer the District.

Director Sickerman presented copies of the Tentative Detailed Work Plan Budget to the Board.

ACCOUNT 10 PERSONAL SERVICES

Director Sickerman stated that his recommendation was a 5% wage increase for full time employees.

ACCOUNT 20 PERSONAL SERVICE BENEFITS

Director Sickerman stated that adjustments have been made in Account 22 due to the FRS deduction and Account 23 by the amount of the Supplemental Reimbursement carryover.

ACCOUNT 30 OPERATING EXPENSE

Director Sickerman stated that \$1,000 was added in Account 31.3 for Legal and Engineering Services and \$500 in Account 34, Contract - Uniforms/Towels/Floor Mats. Commissioner Hudson requested that Director Sickerman get quotes on uniform service.

ACCOUNT 40 TRAVEL AND PER DIEM

Account 40.3, Reimbursement for Use of Private Vehicles was reduced by \$500.00.

ACCOUNT 43 UTILITY SERVICES

Account 43 – Propane Gas was increased by \$75.00.

ACCOUNT 44 RENTALS AND LEASES

Director Sickerman stated that Account 44 increased slightly by \$300.00. Office Manager Via is getting quotes on leasing a new copier. A new copier will improve the appearance of brochures and fact sheets made for public awareness and education.

ACCOUNT 52.1 GASOLINE, OIL, & LUBRICANTS

The amount for gasoline and diesel was increased to \$4.25 per gallon. Commissioner

Hudson asked for a total on the gallons of gasoline used so far this year. He may want to change the amount budgeted after reviewing that information. He also mentioned the possibility of getting a gasoline tax refund and had asked Director Sickerman to research and see if we are eligible for any refund.

ACCOUNT 52.2 CHEMICALS SOLVENTS & LUBRICANTS

Director Sickerman stated that he added 500 gallons of Evoluer 4-4 aduaticide and 2 cases of larvicide. Commissioner Hudson questioned the decrease in amount from buying Altosid versus the Natular XRT. Director Sickerman stated that the Natular XRT lasts longer than the Altosid.

ACCOUNT 52.3 CLOTHING AND WEARING APPAREL

Director Sickerman stated that Account 52.3 was increased by \$500.00.

ACCOUNT 55 TRAINING

Director Sickerman stated that Account 55 Training was increased by \$1,000.00.

ACCOUNT 60 CAPITAL OUTLAY

Director Sickerman stated that the \$100,000.00 for the excavator can be removed since the new excavator will be purchased in the current fiscal year. The Board agreed to leave \$40,000.00 in Capital Outlay.

ACCOUNT 89 CONTINGENCY

Commissioner Hudson suggested increasing Account 89 Contingency by \$10,000.00 to a total of \$50,000.00.

RESERVES

Director Sickerman stated that the Account 0.002 Reserve for facility will be lowered by \$17,500 after removing the life self insurance.

Director Sickerman announced that the Public Health Entomology Research and Education Center will be closing permanently as of June 30, 2011.

A motion was made by Commissioner Hudson, Chairman Crawford passed the gavel to Commissioner Magee and seconded the motion to terminate the employment of the Director at this time. Commissioner Magee asked for Commissioner Hudson to elaborate. Commissioner Hudson stated it is time to make a change. Director Sickerman stated that he realizes that he and Commissioner Crawford didn't always see eye to eye on a couple of issues but he believes that he has done a good job on behalf of the District and that Commissioner

Hudson's motion certainly surprises him. He stated that he thought he had been a good steward of the tax payer's money and diligent in his duties with the budget and other administrative tasks he had been entrusted to take care of. He stated he has been honest and hasn't done anything to deserve not to have continued employment with the District. Commissioner Hudson stated that he is concerned about what is best for the organization and what is in its best interest. **Motion passed with Commissioners Hudson and Crawford voting yes and Commissioner Magee voting no.** Commissioner Hudson stated that he is willing to discuss a severance package and that he has discussed it with Attorney Bytell and is aware of what he must do legally, but he is willing to do more. **A motion was made by Commissioner Hudson, seconded by Commissioner Crawford to extend Director Sickerman 60 days salary and benefits. Motion passed unanimously.** Commissioner Hudson stated that it is Director Sickerman's choice whether to be paid a lump sum or on normal pay periods. Commissioner Hudson asked how we will operate on a day to day basis until a new Director is hired. Commissioner Magee stated that Department of Agriculture and Consumer Services will have to be notified. He stated that the duties and responsibilities of the office and the field will be shared by Office Manager Geraldine Via and Operations Coordinator Joseph Jinright respectively.

Commissioner Hudson stated that he would like to meet with the employees and inform them of the situation.

A motion was made by Commissioner Hudson, seconded by Commissioner Magee to adjourn. Motion passed unanimously.

The meeting was adjourned at 3:14 p.m.

James Crawford, Chairman

Robert Hudson, Secretary